



Plant A Tree Program Special Project Funding Guidelines

Cedar Falls Utilities' Plant A Tree Program provides funding to promote energy conservation through tree planting. Energy conservation benefits our community by reducing the need for power generation and reducing the cost of cooling and heating for residents, businesses, and organizations.

Who may apply:

Applications are accepted from non-profit organizations, businesses, city agencies, schools, and civic groups.

Funding Guidelines:

- Trees must be planted on property served by the Cedar Falls Municipal Electric Utility.
- Tree species eligible for funding are limited to those included on the Eligible Species List.
- Priority will be given to plantings that provide energy conservation benefits by shading and/or sheltering buildings that are heated and cooled. Strategically placed shade and windbreak plantings that promote energy conservation are ideal projects for this program. Legacy plantings that provide environmental benefits other than energy conservation will also be considered.
- Windbreaks will be considered only when located west or north of heated structures on the property.
- Cedar Falls Utilities will pay 50% of the cost of trees, up to a maximum of \$1,500 per project. Funds will cover plant material costs only; planting costs are not funded.
- Reimbursement for approved plantings will be upon receipt of bills from the applicant and documentation that the planting has been completed as presented in the application. Documentation may be by photograph or by on-site inspection by a member of the Plant A Tree Advisory Committee.
- The planting site, soil and moisture conditions must be suitable for the species of trees selected.
- All plantings must comply with the City's Right-of-Way Street Tree Planting Policy (see below).

Cedar Falls Park Division Right-of-Way Street Tree Planting Policy:

1. Homeowners, business and contractors are required to contact Cedar Falls Park Division for permission to plant in roadway Right-of-Way.
2. The Park Division will review individual requests to determine if the tree height, width and species are allowed by ordinance. Consideration must also be given to the existence of overhead electrical, phone or communication lines. If overhead lines exist, particular care must be taken to ensure that future growth will not interfere with overhead lines. The Park Division enforces these regulations for Cedar Falls Utilities.
3. The Park Division instructs the homeowner, business or contractor to contact Iowa One Call at 1-800-292-8989 for utility locating.
4. Any excavation for tree planting in roadway Right-of-Way must be done by hand, where Cedar Falls Utilities underground gas, water, electric or communication lines exist. A minimum horizontal separation of 36" between any gas, electric or communication line and the tree centerline must be maintained. Specific questions related to this separation requirement should be directed to the Cedar Falls Utilities.
5. Trees planted near underground or overhead lines are subject to pruning or removal should repairs to the utility systems be required. Therefore, neither the Cedar Falls Utilities nor the City of Cedar Falls may be held responsible for any damage that may occur to the trees due to the necessity of utility system repairs.
6. Questions regarding this policy may be directed to the Cedar Falls Park Division at 273-8624.



Special Project Funding Application Form

Applicant Name: _____

Address: _____

Phone: _____ E-mail: _____

Contact Name (if applicant is not an individual): _____

Location of the proposed planting (must be on property served by the Cedar Falls Electric Utility):

Description of the planting project (**attach a landscape drawing showing the location of any current trees and the location and species of each tree for which funding is requested**):

List of trees for which funding is requested (attach an additional sheet if needed):

Species	Quantity	Height	Caliper	Bid #1	Bid #2

Name of Supplier for Bid #1: _____ Bid #2: _____

Two bids are REQUIRED. Only the trees on the Approved Species List will be considered for funding.

Return completed application and a landscape plan drawing to:
Cedar Falls Utilities, Attn: Energy Services, PO Box 769, Cedar Falls, IA 50613
OR email energyservices@cfunet.net